

Lead Entity Advisory Group (LEAG)

January 15, 2008

Pierce County Environmental Services Bldg
Tacoma, WA

Final Summary Notes

LEAG Attendance	<table border="0"> <tr> <td>1. Jeanette Dorner, Nisqually Tribe LE</td><td>16. Amy Hatch-Winecka, WRIA 13/14 LE</td></tr> <tr> <td>2. Paul Dorn, Kitsap County</td><td>17. Richard Brocksmith, Hood Canal LE</td></tr> <tr> <td>3. Barbara Rosenkotter, San Juan LE</td><td>18. Lorin Reinelt, Pierce LE</td></tr> <tr> <td>4. John Sims, Quinault LE</td><td>19. Melissa Paulson, Pierce Co</td></tr> <tr> <td>5. Doug Osterman, WRIA 9 LE</td><td>20. Lauri Vigue, WDFW</td></tr> <tr> <td>6. Kathleen Werr, Pend Oreille CD LE</td><td>21. Katie Knight, WDFW</td></tr> <tr> <td>7. Angie Begosh, Yakima FWRB/LE</td><td>22. Erik Neatherlin, WDFW</td></tr> <tr> <td>8. Mary Jorgensen, WRIA 8 LE</td><td>23. Pete Schroeder, WMF Rep.</td></tr> <tr> <td>9. Steve Martin, SRSRB/LE</td><td>24. Brian Abbott, RCO</td></tr> <tr> <td>10. Tim Walls, Snohomish LE</td><td>25. Chris Drivdahl, GSRO</td></tr> <tr> <td>11. Dan McCarty, Klickitat LE</td><td>26. Sara Laborde, WDFW</td></tr> <tr> <td>12. Lee Napier, Grays Harbor LE</td><td>27. Doris Small, WDFW</td></tr> <tr> <td>13. Sean Edwards, Stillaguamish LE</td><td>28. Michael Blanton, WDFW</td></tr> <tr> <td>14. Mary Raines, Skagit LE</td><td>29. Stephanie Ehinger, NOAA</td></tr> <tr> <td>15. Alex Conley, Yakima FWRB/LE</td><td>30. Randy McIntosh, NMFS</td></tr> </table>	1. Jeanette Dorner, Nisqually Tribe LE	16. Amy Hatch-Winecka, WRIA 13/14 LE	2. Paul Dorn, Kitsap County	17. Richard Brocksmith, Hood Canal LE	3. Barbara Rosenkotter, San Juan LE	18. Lorin Reinelt, Pierce LE	4. John Sims, Quinault LE	19. Melissa Paulson, Pierce Co	5. Doug Osterman, WRIA 9 LE	20. Lauri Vigue, WDFW	6. Kathleen Werr, Pend Oreille CD LE	21. Katie Knight, WDFW	7. Angie Begosh, Yakima FWRB/LE	22. Erik Neatherlin, WDFW	8. Mary Jorgensen, WRIA 8 LE	23. Pete Schroeder, WMF Rep.	9. Steve Martin, SRSRB/LE	24. Brian Abbott, RCO	10. Tim Walls, Snohomish LE	25. Chris Drivdahl, GSRO	11. Dan McCarty, Klickitat LE	26. Sara Laborde, WDFW	12. Lee Napier, Grays Harbor LE	27. Doris Small, WDFW	13. Sean Edwards, Stillaguamish LE	28. Michael Blanton, WDFW	14. Mary Raines, Skagit LE	29. Stephanie Ehinger, NOAA	15. Alex Conley, Yakima FWRB/LE	30. Randy McIntosh, NMFS
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GRSO Report	<p>Randy McIntosh and Stephanie Ehinger, from NMFS, presented an overview of the programmatic consultation process being developed by Army Corps of Engineers, National Marine Fisheries Service and the U.S. Fish and Wildlife Service. The programmatic consultation would cover 10 different activities considered by NMFS and the USFWS during its Section 7 consultation, all aimed at restoration of salmonid habitat. The initial draft of this final piece of the permit streamlining was sent out for comment to all of the lead entities on November 27th, comments were due December 31, 2007.</p>																														
WDFW Report	<p>LE training preparation is underway. The training will be held at the Bonneville Resort on February 25-26th. Topics to be covered include lead entity outreach, lead entity process presentations/exercise, Puget Sound ESRP presentation/discussion; environmental technical assistance and RCO grant round update. The WDFW watershed stewards are also invited to attend. Registration forms are due to Lauri by January 14th.</p> <p>WDFW will begin the process of updating the Lead Entity directory as soon as Theresa's replacement is hired. Please send new project pictures, and current CAG and TAG lists to Lauri (which is also a contract deliverable!).</p> <p>ACTION ITEM: Lauri will send out a detailed email by early February soliciting information for the new directory.</p> <p>Theresa completed the first draft of the new lead entity orientation notebook and sent out for comment in December. Once Theresa's replacement is hired we will send out the final notebook to all LECs.</p>																														

	<p>ACTION ITEM: LECs send comments on the draft lead entity orientation notebook to Lauri by February 8.</p>
COR Update	<p>The next COR meeting is scheduled on January 17th. A Policy Summit will be held in Vancouver on May 16th and lead entities will be invited to attend. The theme of the summit will be to identify challenges and similarities of a potential statewide salmon recovery implementation strategy.</p>
RCO / SRFB Updates	<p>Brian Abbott provided an overview of a memo that was provided to the lead entities for comment describing proposed updates to the grant application cycle for the 2008 grant round. Comments are due to Brian by January 25th. There will be approximately \$20 million funds available for salmon recovery projects. The most significant change is the proposed year-around Review Panel. The proposed schedule initiates the SRFB Pre-application process in January concluding in August. Lead entities were concerned that the SRFB is proposing to make major policy decisions (approval of Manual 18) for this grant round in May, as opposed to the February meeting. There was concern over the near term issues of sponsor eligibility and improvement of the application process. The lead entities agreed the long-term issues are resolution of regional allocations, the addition of design only projects not requiring a match, and the ability to allow "alternative projects" on the initial project list for SRFB funding.</p> <p>The LEAG recommendations regarding the round 2008 RCO staff recommendations are as follows: Please reference recommendations 1, 2, 3, 7, and 9 in the staff memo. LEAG supports these recommendations.</p> <p>Recommendation 1 to combine manuals 18 and 18b to simplify documentation did not meet with any controversy among lead entities.</p> <p>Recommendation 2 to start the project review stage of the process three months earlier was met with considerable support. However, it is critical that the key policy decisions that will govern eligibility, allocations, and process are made at this February meeting to allow that process to begin in March. It is also critical to many lead entities to be able to begin the process earlier if the due date for applications to RCO is moved to September 8th. Lead entities that don't have citizen's committee meetings during July and August due to summer vacations will need to complete their local review and ranking meetings in the late spring or early summer.</p> <p>Recommendation 3 to allow design-only projects up to \$200,000 with no match required was supported by LEAG.</p> <p>Recommendation 7 to have a year round review panel available to lead entities and project sponsors was strongly supported at the LEAG meeting. Having the opportunity for earlier and more regular interaction with Review Panel members will help to strengthen projects and improve communication lines between the review panel, lead entities and project sponsors.</p> <p>Recommendation 9 to allow project alternates on lead entity lists to be</p>

	<p>funded up to 180 days after the board funding date was also supported at the LEAG meeting. This provides flexibility to lead entities that may have a project that receives alternate funding or has to be withdrawn within 180 days after the board's funding decision.</p> <p>Review Panel Memo to the SRFB</p> <p>This memo was sent to lead entities just before this LEAG meeting for review. There was not enough time for LEAG to do a thorough review and response at the meeting. LEAG noted however that a number of the issues in the recommendations are controversial in nature and we would like to be part of any decisions that are made based on the Review Panel's recommendations.</p> <p>Regional Allocation Discussion</p> <p>LEAG supports the current regional allocation percentages for the next round with a potential for the Coast region to receive an extra 1% from SRFB discretionary funds in September upon the successful implementation of a regional process for submitting a list of projects from the Coast region.</p>
Support for Monitoring/ Washington Forum on Monitoring	<p>Pete provided an overview of the recent Washington Forum on Monitoring meeting in December. Pete is encouraging LEAG to make a formal recommendation to WFM to support effectiveness monitoring as part of the SRFB grant process. There is a need to broaden the funding base for monitoring as part of the statewide salmon recovery implementation strategy. It was also pointed out that lead entities and regions have always had the option of prioritizing monitoring activities above habitat actions. Lead entities should decide on most important activities (habitat vs. monitoring) within their watersheds. The issue remains that the Review Panel has little expertise in evaluating monitoring projects as part of the SRFB process. LECs continue to be concerned over the lack of funding from the legislature and the Governor regarding monitoring and adaptive management activities.</p>
Habitat Work Schedule	<p>Erik Neatherlin described the HWS Business Rules Addendum, soon to be provided to the lead entities for comment. The addendum addresses comments on the Business Rules Document, changes to the HWS system and the nearshore database. The data entry template will be available as soon as the Business Rules/Configuration Guide is finalized, expected in February.</p> <p>ACTION ITEM: Erik will send out the Business Rules Addendum for LE comment. Comments are due to Erik by January 25th.</p> <p>Phase 1 of the PRISM interface is complete. Scoping for phase 2 is to be completed by spring 2008. Eighteen HWS training sessions have been completed and the second round of training will begin in February.</p>

Supplemental Budget Request	<p>Jeanette drafted and sent out to lead entity coordinators a white paper entitled "Washington State Salmon Recovery Lead Entities". Comments are due January 16th. This white paper describes the success of the Lead Entity Program as well as the expanded roles of lead entities. Once finalized, this paper will be used as background information for the lead entity program for those that want to identify key legislators that may champion the supplemental budget request that was not supported by the Governor this session.</p> <p>ACTION ITEM: Jeanette will finalize white paper and identify next steps for planning for the upcoming biennium budget.</p>
Lead Entity Outreach	<p>The Lead Entity Outreach Committee met in December to discuss planning for the upcoming lead entity outreach activities in 2008. Salmon Recovery Lead Entity month has been identified for May. Although some lead entities may have their outreach activities planned in advance. Cheryl is developing a scope of work for hiring an ad contractor that may help LECs carry a consistent message throughout the state. The lead entity training in February will have a session on media outreach presented by Tony Meyer, Fish Commission. As a representative on the committee and as chair of LEAG, Jeanette will be sending out a guide for lead entities statewide to help plan a local lead entity day.</p> <p>It was also announced that we are unable to schedule a date with the Washington State Capitol Campus for a location for our 2009 Lead Entity Day until the end of April 2008.</p> <p>ACTION ITEM: Lauri will contact the Capitol Campus in late April to schedule the 2009 Lead Entity Day.</p>
Next Meeting Dates	<p>Tuesday, April 15, 2008 – Yakima Tuesday, June 17, 2008 – Westside, TBD</p>

LEAG ACTION ITEM PROGRESS REPORT

Action Item	Issued / Updated	Whom	Status
LEAG Report for February SRFB	1/15/08	Jeanette	In process
Lead Entity Puget Sound Meeting	8/29/07	Jeanette	meet as needed in '08
LE Outreach Planning Subcommittee	1/15/08	Cheryl	"guide" being developed and ad person to be hired
LE Legislative Day	1/15/08	Lauri	Schedule in late April, per Capital Events Center
New LE orientation notebook	1/15/08	Lauri	Send comments to Lauri by Feb 8th
Supplemental Budget Request F/U White Paper Developed Next steps?	1/15/08	Jeanette	Comments due Jan 16 th
Fish Utilization White Paper revised	11/14/07	Lauri	Hold
LE Training	1/15/08	Lauri	To be held Feb 25-26 in Bonneville, WA
WDFW to draft a letter for LECs to use in support for the supplemental budget request to the Governor	8/29/07	Tim/Lauri	Done
Theresa to explore sole source language and complete and issue contract amendments. LEs to sign and return contract amendments	11/14/07	Theresa	Done
Draft new legislation that is more in line with current LE roles/Supplemental Budget f/u	11/14/07	Jeanette/EC	Done
Agenda Topics for April LEAG: Monitoring Forum issues (LEAG recommendations and LEAG/COR support for monitoring), HWS, LE budget, LE outreach	1/15/08	Jeanette/Lauri	Ongoing
Lead Entity Directory	1/15/08	Lauri/Everyone	Update this winter- Send out committee info and photos
HWS Business Rules Addendum	1/15/08	Erik Neatherlin	Will send out document to LEs comments due 1/25

